

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-  
0015, a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL  
DISTRICT  
Monday, June 15, 2020**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, June 15, 2020 at the Central Office Board Room, 401 South Pine Street Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Jeff Clauson:	Present
Kelly Hinrichs:	Present
Luke Janke:	Present
Jamie Jorgensen:	Present
Elizabeth Mayer:	Present
Patrick McCarville:	Present

### **1. Call to Order**

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President Jeff Clauson called the regular meeting to order at 7:00 p.m. Mr. Clauson noted the Open Meetings Act was posted in the Board Room for public review.

### **2. Public Communications and Correspondence**

The DC West Schools Foundation and Superintendent Polonic thanked the Board for their donation in memory of Dr. Polonic's aunt who recently passed away.

### **3. Approval of Agenda**

Motion to approve agenda as presented passed with a motion by Luke Janke and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea  
Yea: 6, Nay: 0

## **4. Administrative Reports**

### **4.1. Superintendent's Report**

### **4.2. Financial Report**

## **5. Consent Agenda**

Motion to approve Consent Agenda passed with a motion by Kelly Hinrichs and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 6, Nay: 0

### **5.1. Approve Minutes**

Next Regular Meeting Date: July 13, 2020

### **5.2. Approve Claims for Payment**

### **5.3. Approve Financial Report**

### **5.4. Approve Classified Staff**

The following are classified staff recommended for hire:

- Michelle Rife, Home Visitor, Buffett Early Childhood Program
- Teresa Mejstrik, preschool paraprofessional
- Angie Gaver, elementary paraprofessional
- Natalie Lavender, elementary paraprofessional
- Tia Hermanson, elementary paraprofessional
- Courtney Jones, elementary paraprofessional
- Ashlee Malmstrom, elementary paraprofessional

## **6. Old Business**

### **6.1. Building and Grounds Update**

The Summer Project list for 2020 was discussed.

## **7. New Business**

### **7.1. Fall Re-Opening/ COVID Planning**

Dr. Poloncic shared the plans and progress made with the Douglas County Department of Health and Metro Area School districts in the planning for re-opening in the Fall of 2020.

### **7.2. Approve Certificated Staff for the 2020-2021 School Year**

The administration recommended the following certified staff for hire:

Miss Riley Toelle, Elementary Teacher, 3rd grade  
Miss Maggie Bottorff, Elementary Teacher, 4th grade  
Ms. Shari Fischer, Elementary Teacher, 4th grade  
Miss Jennifer Webster .5 FTE, MS/HS Library Media Specialist

Motion to approve Riley Toelle, Maggie Bottorff, Shari Fischer, as elementary teachers and Jennifer Webster as .5 FTE MS/HS Library Media Specialist beginning the 2020-2021 school year passed with a motion by Patrick McCarville and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,  
Elizabeth Mayer: Yea, Patrick McCarville: Yea  
Yea: 6, Nay: 0

### **7.3. Approve Extra Duty Positions for the 2020-2021 School Year**

The Board was asked to approve the following extra duty positions for the high school and middle school. The total cost of the proposed additions is approximately \$10,000.

1. High School Assistant Volleyball Coach
2. High School Assistant Football Coach
3. High School Assistant Girls Basketball Coach
4. Middle School Assistant Volleyball Coach

Motion to approve the additional extra duty positions as presented passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,  
Elizabeth Mayer: Yea, Patrick McCarville: Yea  
Yea: 6, Nay: 0

### **7.4. Approve Curriculum Purchases for the Arts K-12 and Business**

The Board reviewed the curriculum cycle research and purchase cycle. This is an ongoing budgeted process and each year a new subject(s) is researched and reviewed and then recommendations for purchase are made.

Motion to approve the curriculum purchases for the arts and business as presented passed with a motion by Jeff Clauson and a second by Jamie Jorgensen.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,  
Elizabeth Mayer: Yea, Patrick McCarville: Yea  
Yea: 6, Nay: 0

### **7.5. Approve Boiler Replacements at the Middle/High School Facility**

Two of the Aerco boilers that serve the middle/high school facility need replaced. Three bids were submitted for two new Aerco Boilers:

MMC \$90,536 (Warranty 10 year heat exchanger, 2 year boiler's c-more panel, and 18 months parts)

Prairie \$83,000 (Warranty 10 year heat exchanger, 2 year boiler's c-more panel, and 18 months parts)

Waldinger \$115,856 (Warranty 10 year heat exchanger, 2 year boiler's c-more panel, and 18 months parts)

The administration recommended purchasing the two new Aerco boilers from Prairie Mechanical Corporation in the amount of \$83,000.

Motion to approve the purchase of two new Aerco boilers from Prairie Mechanical Corporation in the amount of \$83,000 passed with a motion by Elizabeth Mayer and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea  
Yea: 6, Nay: 0

#### **7.6. Approve Rule 10 Affidavit of Closure of Attendance Centers 2019-2020**

In order to meet the Nebraska Department of Education Regulations for DC West's end of year report for Rule 10 Accredited School Systems and the COVID closure, the Board was asked to approve the Affidavit of Closure of Attendance Centers 2019-2020.

Motion to approve the Affidavit of Closure of Attendance Centers 2019-2020 for DC West passed with a motion by Jamie Jorgensen and a second by Luke Janke.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea  
Yea: 6, Nay: 0

#### **7.7. FY21 Budget Update**

Superintendent Poloncic and the Board reviewed the plan for the FY21 budget and the estimated valuation from the Douglas County Assessor and State Aid information.

### **8. Adjournment**

Motion to adjourn meeting at 8:17 pm passed with a motion by Jamie Jorgensen and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea  
Yea: 6, Nay: 0

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Sabina Safford, Board Secretary

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Dr. Melissa Poloncic, Superintendent